



TERMS AND CONDITIONS

- Club runs term time only.
- Payment will not be refunded for non-attendance.
- Children attending Afterschool Club will be collected at the end of the school day or from extra-curricular clubs
- Parents/carers must log on to their IPAL portal and update or change any contact information.
- Parents/carers are asked to instil the importance of positive behaviour at the breakfast and afterschool club.
- The Breakfast and Afterschool club policies are available in the club. Please ask the supervisor if you would like to see them.
- If the club is forced to close because of circumstances beyond our control, (e.g. school closure due to floods or snow, power cuts) we will not be able to refund fees.
- For occasional use of Afterschool Club or for full sessions of Breakfast Club (extra days on top of your regular bookings) you must book through the IPAL bookings system.
- Bookings for Afterschool Club must be made no later than 3pm on the day they are needed; full sessions for Breakfast Club must be booked no later than 9pm the day before the booking is needed.
- Children attending breakfast club must arrive no later than 8:15am in order to receive all breakfast options. Children who arrive after 8:25am will not be served any breakfast.
- Responsible adults over 16 will be allowed to collect from Afterschool Club. We will not release a child to anyone below the age of 16. Parents must inform the club if someone who is not the parent/carer is collecting. They must quote the chosen password before we allow them entry through the gate.
- For Breakfast Club- Parents/carers must see their children onto the premises and ensure they have signed them into the club.

Late Collection from Afterschool Club

- Late collection of your child will incur a penalty fee of £15.00 for every 15 minutes after 18.01. penalties will be debited to IPAL accounts. Parents/carers are to pay these fines before the end of each term